

Camp Haiastan Enrollment Guide

To begin enrolling your camper(s), please visit www.camphaiastan.org/enrollment/

1. For all **NEW** families who have not attended Camp Haiastan in the past, please scroll down on the enrollment page and click the link to the “Camper Enrollment Form”.
PLEASE NOTE: All applications, COMPLETED IN FULL (including ALL medical forms), prior to April 1st are eligible for the \$50 early bird discount. All applications submitted AFTER May 15th will be assessed a \$50 late fee. Any medical forms left incomplete two weeks prior to the SESSIONS START DATE for your camper(s) will be assessed an additional \$50 late fee. Keep in mind, you may enroll after May 15th, however you will be subject to the mentioned fees.

Enrollment has never been easier! Use our online enrollment program to get signed up for camp faster than ever before. This is the ONLY acceptable method for enrolling your child. No other application related documents found online will be accepted unless otherwise noted by the Executive Director. All financial aid applications MUST be received prior to May 1st. Please visit CampSite for the new financial aid application.

Follow the links below for access:



[Click here to access the Camper Enrollment Form](#)

[Click here to access the Parent Dashboard](#)

All applications, COMPLETED IN FULL, prior to April 1st will receive a \$50 early bird discount.

All applications submitted AFTER May 15th are subject to a \$50 late fee. In addition, any medical forms left incomplete two weeks prior to your camper's session start date will be assessed an additional \$50 late fee. You may enroll after May 15th, however you will be subject to the above mentioned fees.

2. Please complete the following page IN FULL.

CAMP HAIASTAN

New Family Enrollment for Camp Haiastan

Thank you for your interest in Camp Haiastan! Please fill out the form below, and proceed to the enrollment options on the next page. Once this page is filled out, you will receive an email with your login information for the Parent Dashboard where you can complete the rest of the enrollment process.

Returning families, [click here](#)

* Fields in bold are mandatory

Parent 1 information

First name *

Last name *

E-mail address *

Relationship *

Cell phone

Work phone

[+ Add second parent...](#)

Additional information

How did you hear about us? *

Who did you hear about us from?

3. Upon completion of this page, please either select “Add another camper” to enroll more than one child, or “Continue to enrollment options” to finish the form.

City *

State * [International](#)
[Addr.](#)

Zip *

Home phone *

Camper information

First name *

Last name *

Gender *

Date of birth *

Grade entering, Fall 2017 *

School *

E-mail address

[+ Add another camper...](#)


4. Upon completion of this page, please either select “Add another camper” to enroll more than one child, or “Continue to enrollment options” to finish the form.

City *

State * [International](#)
[Addr.](#)

Zip *

Home phone *

 **Camper information**

First name *

Last name *

Gender *

Date of birth *

Grade entering, Fall 2017 *

School *

E-mail address

[+ Add another camper...](#)

5. All **RETURNING** families please scroll down on the enrollment page and click the link to the “Parent Dashboard”.

Enrollment has never been easier! Use our online enrollment program to get signed up for camp faster than ever before. This is the **ONLY** acceptable method for enrolling your child. No other application related documents found online will be accepted unless otherwise noted by the Executive Director. All financial aid applications **MUST** be received prior to May 1st. Please visit CampSite for the new financial aid application.

Follow the links below for access:

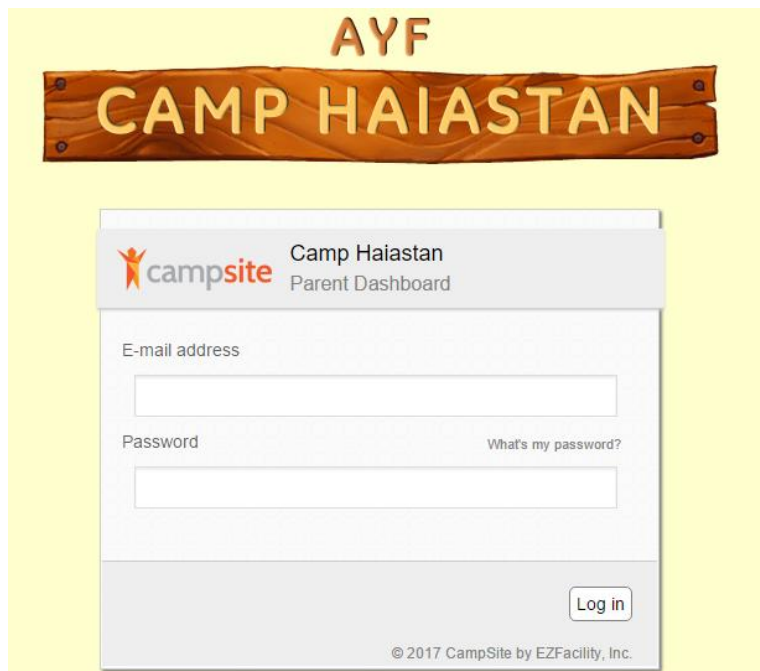
[Click here to access the Camper Enrollment Form](#)

[Click here to access the Parent Dashboard](#)

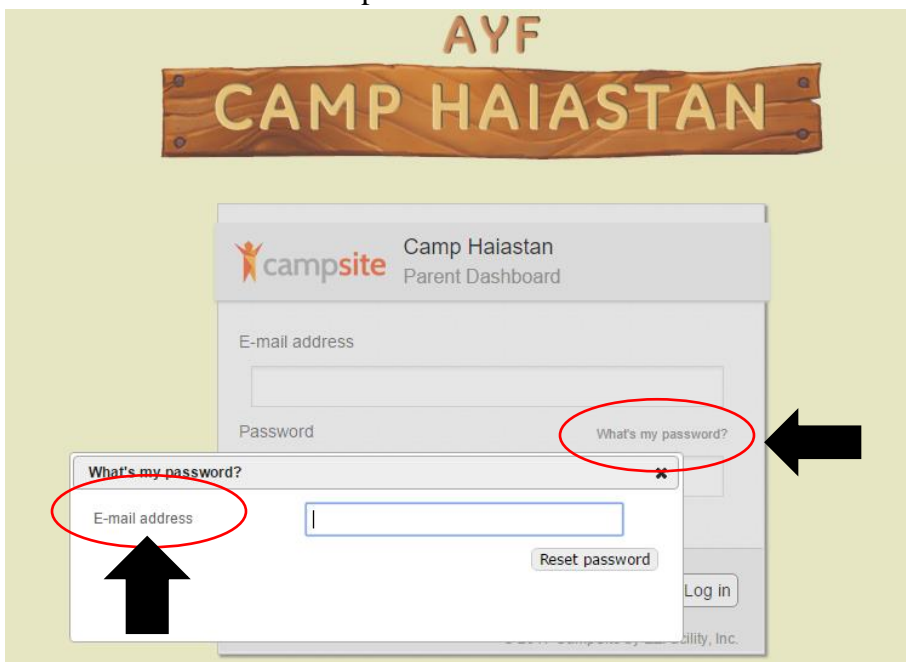
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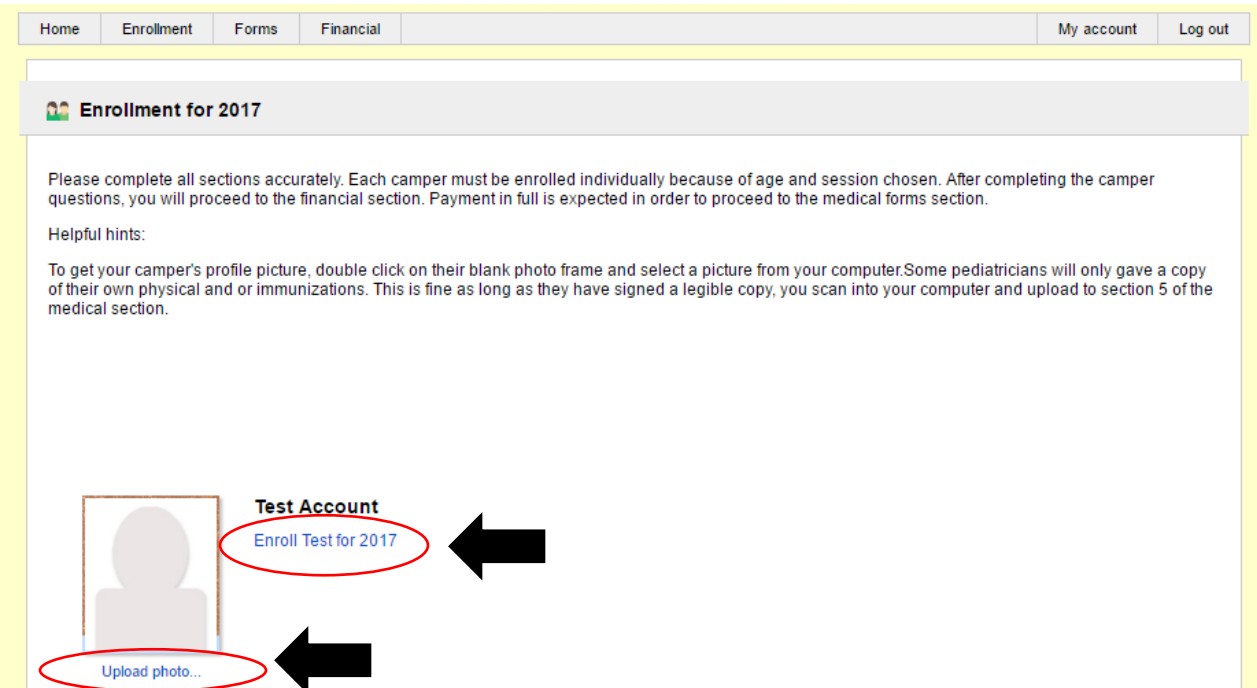
6. Please login to your Parent Dashboard.



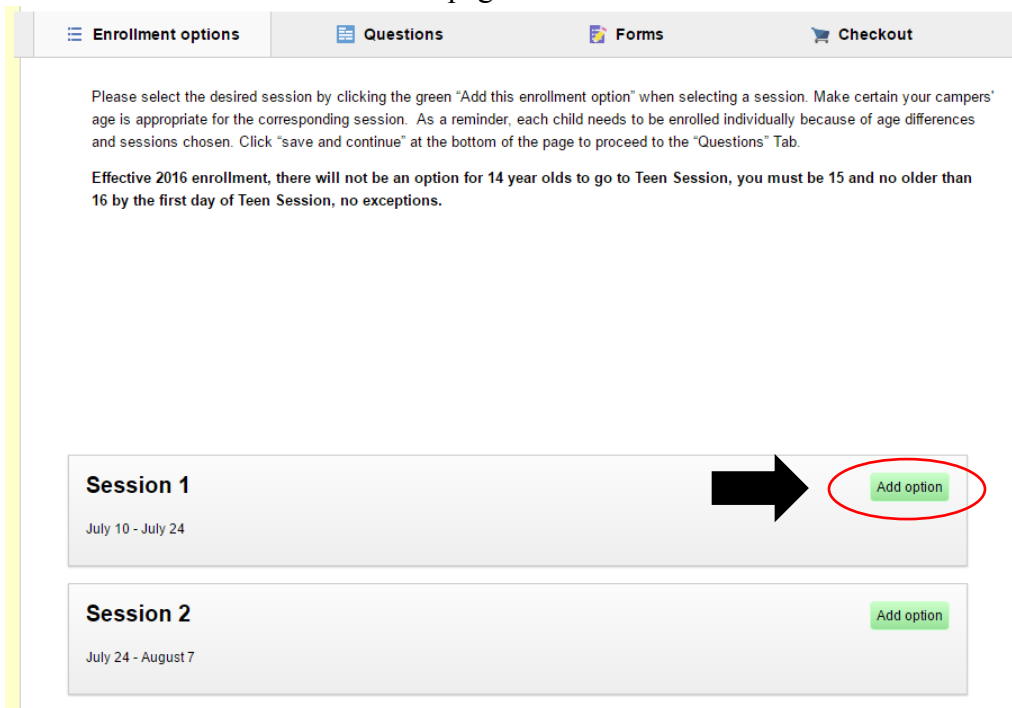
7. If you have forgotten your password, please click “What’s my password?” and enter the email address corresponding with the account to receive a password reset.



8. To begin the enrollment process, please first **UPLOAD A PHOTO** by clicking on “Upload photo”. Once this is complete, please select “Enroll (Child(ren) Name) for 2017”.



9. Next, please select the appropriate enrollment option for your child(ren) by selecting “Add option” and then “Save and Continue” at the bottom of the page.



10. Please carefully read the beginning of the “Questions” section. Note the highlighted section that medical forms will NOT be visible until after a payment is made. These medical forms must be completed in full to ensure a complete application.

Enrollment form for Test Account

Enrollment options Questions Forms Checkout

Please answer all the questions in their entirety and then proceed to the payment section. Medical forms will be visible **AFTER** full payment is made.

At the bottom of the page you will find the transportation request section. If your child will be needing transportation to and/or from either Boston Logan or Providence T.F. Green Airport, please be sure to check off the applicable sections. All arrivals and departures **MUST** be between the hours of 9 a.m. - 5 p.m. In addition, this is also the section where you will select the amount of money you would like your camper to have for camp store and if you would like for them to have their laundry done either the first and/or second week of their stay.

IMPORTANT MEDICAL INFORMATION: Upon completion of this section of the enrollment process, you may use the Camp Haiastan Physical Form by printing our form located in FORMS of the medical section. SOME pediatricians DO NOT allow the use of our form and provide their own, sometimes including the immunizations on the same document. This is allowable as long as all the information we require is included in the pediatrician's own form. Please CHECK with your pediatrician to save you time and potential difficulty.

- * The physical must be **within the last 24 months of the first day of your campers' session.**
- * The medical forms must be signed by the pediatrician."

Upon completion of this section click "Save and Continue" at the bottom of the page to continue to the "Checkout" Tab.

Enrollment questions + additional options

Do you have AYF Junior Chapter membership? If yes please list the Chapter name & location

FREE Camp T-Shirt Size! *

Select... ▼

Armenian School, Camper's relative knowledge level of Armenian Culture *

11. If you are unaware of your child's travel information at the time of enrollment, please do not forget to complete the transportation request form once booked. Without this information, we are unable to pick your child up from the airport. Please **DO NOT** book a flight outside of the hours of 9:00 am-5:00 pm as stated in the second paragraph. Transportation will not be provided outside of those hours.

Home Enrollment Forms Financial My account Log out

Enrollment form for Test Account

Enrollment options Questions Forms Checkout

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- * The physical must be **within the last 24 months of the first day of your campers' session.**
- * The medical forms must be signed by the pediatrician."

Upon completion of this section click "Save and Continue" at the bottom of the page to continue to the "Checkout" Tab.

Enrollment questions + additional options

Do you have AYF Junior Chapter membership? If yes please list the Chapter name & location

FREE Camp T-Shirt Size!

12. Proceed to complete the Enrollment questions section in full. Please do not enter more than one name in the circled cabin assignment request section.

Enrollment questions + additional options

Do you have AYF Junior Chapter membership? If yes please list the Chapter name & location

FREE Camp T-Shirt Size! *

Select... ▼

Armenian School - Camper's relative knowledge level of Armenian Culture *

Select... ▼

Can camper fluently speak Western Armenian? *

Select... ▼

Can camper fluently read Western Armenian *

Select... ▼

Can camper fluently write Western Armenian? *

Select... ▼


Camper's swimming level *

Select... ▼

I wish to donate any unused Camp Store Deposit balance to the Camp Haiastan Camper Financial Aid Fund *

Select... ▼

If possible, please assign my child in a cabin with (limit 1 name only)



13. Upon completion of the enrollment questions, please select any of the following enrollment extra options you wish to provide for your camper during his or her stay. Then click “Save and Continue”.


* Questions in **bold** are mandatory

Session 2 questions + additional options

+ Additional options

- Registration Fee (\$10.00) * required**
- Transportation To (\$50.00)
From Airport to Camp
- Transportation From (\$50.00)
Transportation from Camp to Airport
- Laundry Week One (\$20.00)
Laundry Fee Thursday
- Camp Store Recommend (\$65.00)
Two Week Recommended Amount
- Camp Store (\$50.00)
Two Week
- Laundry Week Two (\$15.00)
Laundry Fee Wednesday

Save and continue



14. You will then be directed to the “Forms” section. Please complete the Field Trip Authorization Form by clicking “Download the blank Field Trip Authorization form” and completing the fillable PDF.

The screenshot shows the AYF Camp Haiastan website interface. At the top, there is a navigation bar with links for Home, Enrollment, Forms, Financial, My account, and Log out. Below this, there is a section for 'Enrollment form for Test Account' with buttons for Enrollment options, Questions, Forms, and Checkout. The main content area is titled 'Field Trip Authorization for Test Account' and includes a 'Back to Forms' button. A red circle highlights the link 'Download the blank Field Trip Authorization form', with a black arrow pointing to it. Below the link, there is a text prompt: 'Upload a scan of your completed form below. The file type must be .jpg or .pdf, and the max file size is 10 MB.' A 'Choose File' button is present, along with a 'Submit' button.

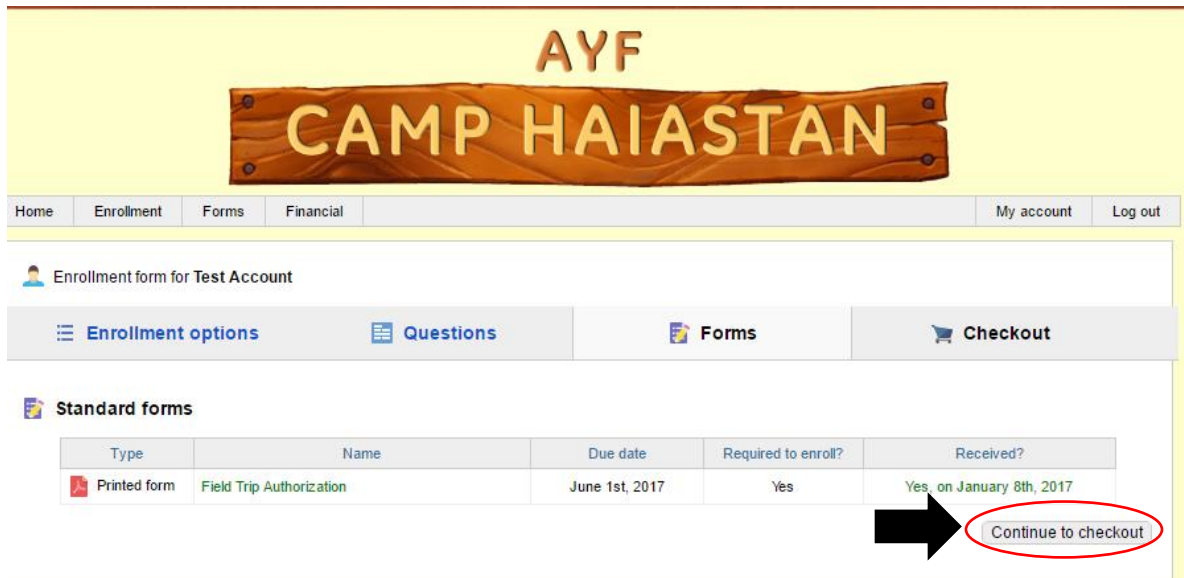
15. Once the PDF is complete, please save it to your computer and select “Choose File” to upload. Then click submit.

This screenshot is identical to the previous one, showing the same website interface. In this view, two red circles highlight the 'Choose File' button and the 'Submit' button, with black arrows pointing to each of them. The 'Download the blank Field Trip Authorization form' link is also visible but not highlighted.

16. Click “Return to Enrollment”.



17. Click "Continue to Checkout".



18. To complete the checkout, please select a payment option.

\$50 Early Bird Discount is available if ALL enrollment forms are complete and full payment is received by APRIL 1. All Health Forms in the "Medical" tab (which will be visible once payment is made) must be completed and accurate including a physical within the last 24 months of the camper's first day of camp, an uploaded 2x2 photo and copies of a health insurance card both front and back.

Must be received by April 1st. Type: early for the coupon code in the payment section.

If paying by echeck, please select "checking" and enter the necessary information. If gift certificates, camperships, awards or financial aid is part or all of your payment, please contact the office at 508 520-1312. You may pay the total balance by credit card or echeck and receive the amount of the gift certificate, campership, award or financial aid rebated to you. This will allow you to complete registration faster.

Please check off the "I have read and agree to the enrollment terms and conditions for Camp Haiastan" when getting to the "Terms and Conditions" portion of this page and type your name into the "Signature" box.

	Amount
Session 2	\$1,595.00
Registration Fee	\$10.00
Subtotal	\$1,605.00
If you have a coupon code, enter it here: <input type="text"/> <input type="button" value="Apply"/>	
Discount: Early Bird Discount APRIL 1st	-\$50.00
Total	\$1,555.00

Payment details

Pay in full (\$1,555.00)

Payment method

Terms and conditions

19. Once a payment option is selected, please enter the payment information.

Payment details

Pay in full (\$1,555.00)

Payment method

Select a credit card on file:

Add a new credit card

Credit cards accepted: Visa, Mastercard, Amex

Card number

Expiration date /

Cardholder first name

Cardholder last name

Billing address

Billing city

Billing state [Non-US](#)

Billing zip

Billing e-mail

20. Finally, read, sign and date the "Terms and Conditions" section, and click "submit enrollment request".

Terms and conditions

Complete Payment along with all enrollment forms must be received on-line by May 15th. A late fee of \$50 will be assessed.

All Health forms, authorizations to administer medications for each medication including prescription, over-the-counter, homeopathic remedies and vitamins must be completed and submitted BY MAY 15th to avoid a \$50 late fee.

There is a mandatory meeting with the camp nurse prior to admittance into camp. This is a state regulation.

Cell phones are not permitted. Upon arrival, all cell phones will remain in the possession of camp until departure. Video cameras, I-Pads, I-Pods, all computers and video or audio recording devices are not allowed.

Camp Haiastan will not tolerate any of the following, including: bullying, hazing or harassment of any kind, violence, repeated profanity, bigotry, inappropriate sexual behavior, drugs, alcohol, tobacco, fireworks, possession of weapons, refusal to follow camp rules or any other actions deemed dangerous by Camp Haiastan. Any violation will result in disciplinary action according to our Discipline Code Policy which may lead to their removal from camp at their parent's expense with no refund.

Non-Discrimination and Compliance: By law, Camp Haiastan maintains a racial and gender non-discrimination policy towards all campers and in all activities. Camp Haiastan must comply with regulations of the Massachusetts Department of Health (105 CMR 430.000), and be licensed by the Town of Franklin Board of Health. Information on CMR 430.000 can be obtained at 617 624-2000 (TDY/TDD 617 624-2001).

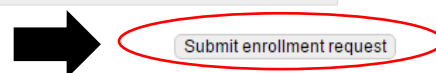
By signing below, I have read and agree to abide by the complete Camp Haiastan Parent and Camper Guide. The Camp Haiastan Parent and Camper Guide located in the FORMS tab and should be read by both parent and camper.

I have read and agree to the enrollment terms and conditions for Camp Haiastan.

Signature

Signature Please enter your full name

Date



21. Once you have submitted your enrollment request form, please return to the “Forms” tab at the top of the page and thoroughly read the instructions. ALL “Standard Forms” and “Medical Forms” MUST be completed in full.

Home Enrollment **Forms** Financial My account Log out

Forms for Test Account

Please complete the following under the “Standard Forms” section:

- Read, review and select “Yes”, under the “We have read and understand the information in the Parent and Camper Guide” after reviewing the Camper and Parent Guide. In addition, please type in the camper’s name and your name along with the date reviewed. Click to download the Camper Parent Guide [HERE](#) before selecting “Yes” and entering the camper’s name and your name along with the date.
- Upload a picture of the front AND back of your insurance card under the “Insurance Card Upload” as one document.
- Under the “Physical Exam” section, you have the option of uploading the physical exam form from your pediatrician. If you choose to use the camp physical form that can be found under “Medical Forms” titled “Camper Health Care Form”.

Please complete the following under the “Medical forms” section”

- [Health History form, Part 1](#) which includes: basic information, allergies, dietary information, restrictions, and insurance information. Please initial at the bottom of the page after completing this section and then click “submit form”.
- [Health History form, Part 2](#) which includes: immunization records. This is MANDATORY to fill out in addition to uploading a signed copy of your child's immunization record from the pediatrician. Please initial at the bottom of the page after completing this section and then click “submit form”.
- [Health History form, Part 3](#) which includes: medications (if applicable) and forbidden over the counter medications. Please initial at the bottom of the page after completing this section and then click “submit form”.
- [Health History form, Part 4](#) which includes: emergency contacts (OTHER THAN PARENTS), health care providers, general health questions, mental health questions, and the parent/guardian authorization for healthcare. Please initial at the bottom of the page after completing this section and then click “submit form”.

**In order for the entire medical component of the application to be complete, you MUST complete all four sections in addition to uploading a SIGNED physical form and immunization record from your child’s pediatrician.

Standard forms

Type	Name	Due date	Received?
Printed form	Field Trip Authorization	June 1st, 2017	Yes, on January 8th, 2017
Web form	2017 Camper and Parent Guide	None	No
Printed form	2017 Insurance Card Upload	None	No

REMINDERS:

1. Parents are always the first line of contact. Please list two emergency contacts OTHER than parents.
2. Please upload BOTH the front and back of the insurance card.
3. Physical and immunization records MUST be signed by your child's pediatrician.
4. ALL immunizations must be entered manually in the immunization section.